

May 10, 2000

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, May 18, 2000 - 10:00 a.m.
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above. Supporting information is enclosed.

Please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership, or 11 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Harry Wolfe at (602) 254-6300.

TENTATIVE AGENDA

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Call to the Audience</u> Persons wishing to address the MAG POPTAC will be provided an opportunity to comment.	2. For information.
3. <u>Approval of Minutes of April 20, 2000</u>	3. Review and approve meeting minutes of April 20, 2000.

4. Status Report on Census 2000

The Census Bureau is currently undertaking Nonresponse Follow-Up Operations. Census enumerators are contacting households that did not return their census questionnaire. The program will last through July 7, 2000. After the Non-Response Follow-Up is completed the Census Bureau will initiate its coverage improvement program, a last effort to collect and verify missing addresses. This program provides an opportunity for Census Bureau staff to verify addresses submitted as a part of the new construction program, appealed addresses and vacancy rates. A status report on Census 2000 will be provided.

5. State Financial Assistance for Promoting Census 2000

The Arizona State Legislature appropriated \$150,000 to assist local governments in promoting Census 2000 and encouraging people to send in their Census Questionnaire during the Nonresponse Follow-Up Program. In Maricopa County, Chandler, Mesa, Glendale, Guadalupe, Phoenix and Litchfield Park have applied for funds to distribute census promotional material, hold rallies and conduct media buys. A status report will be provided.

6. Status of Address Update Programs for Update/Leave Area

At the April meeting of the MAG POPTAC, staff provided a status report on MAG member agencies within the mailout/mailback area that participated in the address update program. It was also promised that an update would be provided on the status of address update efforts for the Update/Leave area. The update will be presented at the meeting based on the results of a survey of member agencies.

4. For information and discussion.

5. For information and discussion.

6. For information, discussion and possible action.

7. Statistical Areas Program

On April 18, 2000 Maricopa County received Participant Statistical Areas Program maps from the Bureau of the Census for verification. Maricopa County is providing an opportunity for member agencies to review the maps and provide revisions by May 15, 2000. A representative of Maricopa County will provide an overview of changes to the Census Geography.

8. Building Permit Completion Status Report

On May 1, 2000 the first quarter residential completions for 2000 were due. If you have not already provided us with the permit completion data for that quarter, please do so as soon as possible. Permit completions for the second quarter ending June 30, 2000 will be due to MAG by July 30, 2000 to provide adequate time to furnish them to DES by their deadline. Permit completions not provided by that date will be excluded from the County control total and will not be reflected in the individual municipality updates. Please see Attachment One.

9. Water Service Area Resident Population Updates for July 1, 1999

Each year MAG prepares on behalf of the Arizona Department of Water Resources (ADWR) Water Service Area Resident Population Updates. In April 1999, the Regional Council approved the 1999 Unified Planning Work Program which included the preparation of July 1, 1999 Water Service Area Resident Population Updates. In cooperation with ADWR, MAG staff has prepared the 1999 Updates using a method that is consistent with the method used to prepare the July 1, 1999 Municipality Resident Population Updates adopted by MAG. These Updates are used by ADWR to monitor compliance with municipal per capita water

7. For information and discussion.

8. For information and discussion.

9. For information, discussion and recommendation to the MAG Management Committee to approve the July 1, 1999 Water Service Area Resident Population Updates.

use targets. The draft updates have been reviewed by water service providers. The MAG POPTAC will be requested to recommend approval of these Updates. Please see Attachment TwoA and TwoB.

10. Pilot Testing of Questionnaire For Jurisdictions that Participated in the Local Update of Census Addresses Program

The National Academy of Sciences has formed a Local Update of Census Addresses (LUCA) Steering Group to evaluate and identify potential enhancements to the address update program. MAG staff is represented on the LUCA Steering Group and has been requested to solicit volunteers from two MAG member agencies to participate in a pilot program and fill out a draft questionnaire on the LUCA program. Member agencies wishing to volunteer to participate in the pilot program should contact MAG staff. Questionnaires will need to be completed by Wednesday, May 31, 2000. MAG staff will bring the results of the questionnaires to a meeting of the LUCA Steering Group on June 2, 2000 in Washington, D.C. Please see Attachment Three.

11. MAG GIS and Database Enhancement Project

MAG is undertaking a GIS and Database Enhancement Project to establish the base from which a new set of socioeconomic projections will be developed. Applied Economics has been contracted to update the MAG Development and Redevelopment database as well as make arrangements to obtain the latest information on existing and general plan land use. Rick Brammer or Don will be contacting you to identify the best staff persons to meet with to discuss the data requests. Please see Attachment Four.

12. Date of Next Meeting

The next meeting of the MAG POPTAC will be held on Thursday, June 15, 2000.

10. For information, discussion and recommendation to the MAG POPTAC to approve the July 1, 1999 Water Service Area Resident Population Updates.

11. For information, discussion and possible action.

12. For information and discussion.